

# MICCAI Student Participation Awards 2020

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*Definition and Guidelines; Last Updated: July 23, 2020*

## Purpose of the Award

Due to the virtual nature of the MICCAI 2020 conference, the MICCAI Society wishes to provide a further 50 non-author student member registrations for the main conference to support online participation from diverse members of our global scientific community in this difficult year. It is expected that author students will already be considered by the [MICCAI Student Travel Awards](#)<sup>1</sup>, aimed at the highest scoring first author students, as well as author students from lower-income countries, presenting at the main MICCAI conference. In 2020, these additional MICCAI Student Participation Awards are therefore aimed at non-author students, from diverse backgrounds, including but not limited to lower income countries. Diversity here is used as short form for “Equality, Diversity and Inclusion”, encompassing a wider range of underrepresented characteristics in the scientific community.

## Award Eligibility

- Proof of student status needs to be provided by the time of conference registration. An applicant is considered to be a student if they were a student at a recognized university or degree granting institution at the time of the award application deadline. Proof of student status under the above definition will be requested and if challenged, the final decision of eligibility will be decided by the MICCAI Awards Coordinator in consultation with the MICCAI Society President. A student selected for an award should submit a letter from their research supervisor to confirm student status. Alternatively, an email from the supervisor should be sufficient.
  
- Expressed interest in MICCAI research topics, such as:
  - Masters or PhD research topic
  - University programme enrolled in
  - Previous publications in the field
  - Past attendance of MICCAI conferences
  - Accepted papers for MICCAI 2020 satellite events

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<sup>1</sup> As MICCAI 2020 will be held virtually, all Student Travel Awards, including these Participation Awards, will be given in form of MICCAI 2020 student member registrations (main conference and society fee).

- Additional optional diversity information can be submitted by the applicant, where any the following could be taken into consideration:
  - Residence in lower than high-income countries using the [World Bank classification](#) (resolved via the student's university affiliation)
  - Ethnicity
  - Gender identity
  - Disability
  - Other

The online form to collect the applicant's information will not be prescriptive in the diversity terms used and instead will allow own descriptions provided by the applicant. Due to the potentially sensitive nature of this diversity information, it will only be collected directly from the student applicant via the online form, not passed on to anyone outside of selection committee, only be used for the purpose of deciding on the awards and be destroyed after the conference.

## Award Coordination

The MICCAI Society Secretariat will oversee the selection process which is to be conducted in a fair manner. An awards committee will be set up for this purpose, with representation from the MICCAI Student Board, the MICCAI Society Diversity Working Group, Women in MICCAI, and the MICCAI 2020 Conference Organisation, and will be chaired by the MICCAI Society Awards Coordinator. The final draft of the award list should be sent to the MICCAI Society Secretariat before formal notification is sent to the students.

## Timing of the Process

The selection and notification process should be completed in time for the students to collect the supervisor's confirmation and register by the Early Bird deadline (*subject to a short allowable extension – currently set at 31 August 2020*). If an awardee does not register by this deadline, the award will be withdrawn and given to the next eligible student.

The tentative timeline is as follows:

- 27 July 2020: Announcement of scheme; online form for application opens
- 17 August 2020: Deadline for online applications
- 24 August 2020: Notification of awards
- 31 August 2020: Deadline for student proof submission and conference registration

## Announcement

The awardees should be notified by email, and requested to submit confirmation of student status and complete their registration (see above). A summary slide about the MICCAI Student Participation Travel Awards should be presented at the MICCAI 2020 Award Ceremony. *(Due to the large number of awardees, and potentially sensitive information originally provided, individual names will not be listed.)*

## Financing

In 2020, the MICCAI Society will provide 50 Student Participation Awards<sup>1</sup>. This amount is not part of the conference budget, and comprises a student member registration fee for the main MICCAI conference, in conjunction with a one-year MICCAI student membership fee.

## Collection of the Award

A conference registration discount mechanism should be set up for the awardees to avoid payment of any upfront fees and later reimbursement. If a student declines an award or does not plan to attend the conference, their award should go to the next student on the ranking list. *(The award cannot be automatically transferred to a student in the same research group.)*

## Queries

Queries should be directed to the [MICCAI Society Awards Coordinator](#).