

# Fellowship and Election Process

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The MICCAI Society Fellowship was started in 2009 to recognize the contributions of senior member to the MICCAI community. Initially, 12 Fellows were elected in 2009, with a further 3 elected each year since. (The number of new fellows may change by decision of the MICCAI Board.)

## 1. Eligibility for Fellowship:

- a. Nominees should be senior researchers in the field who have made a substantial contribution to the MICCAI research field over a period of time, and are actively participating in the MICCAI community (including MICCAI conferences but this is not the only metric that may be used).
- b. The nominee needs to be a member of the MICCAI Society at the time of election. (MICCAI Board members can be nominated, judged on equal scientific merit to non-Board nominees but cannot take part in the ratification process.)

## 2. Nominating and Electing Body: comprised of the current MICCAI Fellows

## 3. Nomination Process:

- a. A Fellows Elections Officer, appointed by the Board, runs and oversees the process
- b. The Fellows Elections Officer issues a call for nominations to all current Fellows
- c. Each current Fellow may nominate a maximum 1 candidate.
- d. Each nomination must have a seconder who is also a Fellow.
- e. Each Fellow can second maximum 2 nominations.
- f. Nomination is by electronic submission of a nomination materials/form to the Fellows Elections Officer
- g. The nomination material typically includes a discussion of the nominee's contribution the MICCAI field and community and a brief CV.

## 4. Confidentiality:

- a. Because the MICCAI fellowship is highly prestigious and only a very few of the highly worthy candidates will be elected, the nominee must have no input into or knowledge of the nomination.
- b. Self-promotion and lobbying for nomination is unacceptable.

## 5. Selection Process:

- a. All current Fellows will be invited to participate in the nomination and election process.
- b. All nomination forms will be sent electronically to each Fellow.
- c. A period of two weeks will be allowed for Fellows to discuss candidates by email.
- d. Each Fellow will then select their top N (typically N=3) candidates, rank-order their choice, and email their selection to the Fellows Election officer.
- e. Election Process:
  - i. The N candidates with the most votes are elected.
  - ii. If two or more candidates have equal votes for an electable place, rank-ordering will be used to break the tie. If the tie still exists, there is a second vote to decide between the candidates.
- f. The Fellows recommendation will be ratified by the MICCAI Board. If a Board member is nominated for Fellow election, he/she is excluded from the ratification process, to avoid conflict of interest and to maintain confidentiality.

## 6. Approximate Schedule for the Fellow Election Process:

(The nominal MICCAI conference date is Oct 1. Schedule will be shifted according to the actual conference date.)

Activity	Activity ends by
Call for nomination issued	May 1
Nomination period (~4 weeks)	June 1
Email discussion of nominees (~2 weeks)	June 15
Election voting (~2 weeks)	July 1
Election results announced in confidence to Fellow body; conduct second voting if necessary (~ 2 weeks)	July 15
MICCAI Board approval of fellow-elects (~2 weeks)	August 1
Fellow-elects notified	August 15
Announcement of new Fellows at MICCAI Conference	MICCAI Conference

Last Edited: by Gabor Fichtinger (MICCAI Exec, General Secretary), and Terry Peters (MICCAI Fellows Election Officer) 7 November 2016